

**Indiana Pinto
Horse Association, Inc.**

**Constitution
&
By-Laws**

Amended April 25, 2010

Indiana Pinto Horse Association, Inc.
Constitution

Article I. Name:

This organization shall be named the Indiana Pinto Horse Association, Incorporated. The official abbreviation will be IPtHA.

Article II. Purpose:

The purpose of this non-profit Charter Club organization, chartered by the Pinto Horse Association of America Inc., shall be to promote the Pinto Horse through horse shows, trail rides, and other events, the promotion of good horsemanship, horse husbandry, the promotion of sportsmanship and any other social endeavors to promote the Pinto Horse.

Article III. Policy:

This organization shall adhere to the rules, regulations and policies set forth by the Pinto Horse Association of America Inc. And further shall have no interest in personal grievances of one member towards another and no discussion of this nature will be allowed at any meeting of the organization or in the IPtHA matters.

Article IV. Membership:

Membership shall consist of Breeders, Owners and Exhibitors of Pinto Horses and anyone of good moral character interested in the promotion of the Pinto Horses or IPtHA.

Article V. Officers:

Section 1. All officers of the charter club organization must be members in good standing of the Pinto Horse Association of America Inc. An officer is considered a representative of the Pinto Horse Association of America Inc. and should conduct their business accordingly.

Section 2. The officers shall be elected from the membership of IPtHA and will consist of a President, a First Vice-President, a Second Vice-President, a Secretary, and a Treasurer. The immediate Past President will become Director-at-Large and the 6th member of the Executive Committee. These officers will become the Executive Committee of IPtHA and will become responsible for the routine administration and management of the organization. The duration of executive offices shall be for one (1) year, beginning immediately after the election meeting and continuing through the end of the next election meeting of each calendar year and until the successors have been elected and qualified. The office of President has a maximum term of two (2) consecutive years.

Section 3. Officers shall be elected at the annual membership meeting held after the last show of the year and before January 1. Voting members will not be required to attend the dinner.

Section 4. There is to be a meeting after the election, before January, 1, of the Board of Directors for the purpose of changing officers officially. All pertinent materials and information will be turned over at this meeting.

Section 5. Elections are to be by closed written ballot. Voting members are to be either (Senior Individual or Family Memberships) and be at least nineteen (19) years old. Any person duly nominated and receiving a majority of the votes cast for a specific office shall be deemed to have been elected to that office.

Section 6. An executive officer or director who is absent for two consecutive (2) meetings without an acceptable excuse shall forfeit that office and not be eligible for election to any office in the ensuing year. All vacancies on the Executive Committee or Board of Directors shall be filled by the Board of Directors at the first meeting following such vacancy. The requirements for fulfillment of an office are to be monitored and enforced by the President.

Article VI. Board of Directors:

There shall be a Board of Directors consisting of both the six (6) members of the Executive Committee and twelve (12) Directors, elected from the membership. These twelve (12) directors shall be elected for a period of three (3) years, four (4) being elected each year to replace the four out going who have served a three year terms. Directors elected to replace or otherwise fill an unexpired term will only serve the remainder of the unexpired term to which they are being elected. The Board of Directors shall meet to formulate policy for the organization, shall approve an annual budget which is to be submitted by the Finance Committee. The President shall sit as chairman of the Board of Directors and of the Executive Committee. The Board of Directors shall meet at the call of the President or Executive Committee or any six (6) members of the Board of Directors and in any case must meet at least two (2) times each year, one (1) such meeting to be held each six (6) calendar months. All meetings should be held in a convenient and central location.

Article VII. Amendments:

A proposal to amend this constitution may be submitted in writing to the Secretary for presentation to the membership. Such proposal shall be signed by any member in good standing of the organization. Such proposal may be submitted to the entire membership at least fifteen (15) days prior to the next scheduled membership meeting for their consideration at which time a two-thirds (2/3) majority vote of the eligible voting members present and casting a vote shall pass such proposal and it will become a part of this Constitution.

By-Laws

The Constitution establishes the principles of the organization and the By-Laws concern the method of procedure for effecting these

principles. These By-Laws may be amended more easily and need not affect the aim and purpose for the organization.

Article I. Membership:

Section 1. The annual dues of the Association shall be:

Youth individual (under 19 years)

Senior individual (19 years & Over)

Family (husband, wife, children under 19)

The annual dues and fees will be on a calendar year basis, January 1st thru December 31st. Current fees and services will be established by the Board of Directors.

Section 2. Membership must be applied for on a form and manner prescribed by the Board of Directors. Members will be notified via charter newsletter or e-mail at least one (1) week prior to all meetings. Dues paid after November 1st will be carried to the forthcoming year.

Section 3. Members in good standing may bring charges of misconduct against any member who may, in that member's opinion, endanger the welfare of the organization or its members by filing the same in writing with the Executive Committee. The accused person or persons will then have thirty (30) days in which to respond to these charges. All matters then considered, a two-thirds (2\3) vote of those members present and casting a vote shall suffice to expel the guilty party. Less than the required two-thirds (2\3) vote shall clear the accused member of the specific charges being voted on.

Article II. Duties of Officers:

President: The President shall preside over all meetings of the Executive Committee, Board of Directors, and Membership. The President shall exercise supervision and management over all affairs of IPtHA and shall be an ex-officio member of all standing committees.

The President shall refrain from voting except, (1) when the vote is by ballot or (2) whenever his/her vote will affect the results.

First Vice-President: The First Vice-President shall preside in the absence of the President. The First Vice-President shall serve as liaison and other duties as prescribed by the Executive Committee.

Second Vice-President: The Second Vice –President shall be the chair of the Finance Committee and insure submission of the annual budget to the board. This budget is to be presented at the January meeting for ratification by the membership.

Secretary: The Secretary shall cause to be kept minutes of all meetings of Committees, The Executive Committee, The Board of Directors and the Membership Meetings of the organization. These minutes shall be the official record of all business transacted. The Secretary shall keep all records including the monthly financial report, a roster showing all names of current members in good standing with their addresses and positions or office held. This list is to be published semi-annually to the membership and furnished to the Pinto Horse Association of America office by July 15th each year. The Secretary shall prepare correspondence, reports and records for the organization, and shall notify all members and officers of meetings, regular or special, and other activities as necessary.

Treasurer: The Treasurer shall receive all organization funds and maintain the same in an account which has been approved by the Executive Committee. The Treasurer shall keep records of all receipts and expenditures and shall disperse organization funds by check only. The Treasurer shall, at the Fall annual membership meeting, and prior to the elections of officers, read to the members present, a list or roll of those in good standing who have voting privileges at this meeting and election. The Treasurer shall be a member of the Finance Committee.

Director-at-Large: The immediate Past President will serve as Director-at-Large, a voting member of the IPtHA Executive Committee and Board of Directors, until replaced by the next Past President.

This will comprise the Executive Committee of the Indiana Pinto Horse Association, Inc.

Article III. Board of Directors:

Section 1. Election and term of office of Board of Directors:

The twelve (12) directors shall hold office for:

four (4) to be elected for 3 years, four (4) to be elected for 2 years

four (4) to be elected for 1 year.

After initial elections four (4) will be elected each year to 3 year terms and any vacant seats filled for unexpired term.

Any Director being elected or appointed to the Executive Committee shall relinquish their director position and must be replaced by the Board of Directors, for the unexpired term of office.

Section 2. Duties of The Board of Directors: The Board of Directors shall be the policy making body of the organization and shall act on all business brought before them by the Executive Committee. Board decisions shall be final unless vetoed by a two-thirds (2/3) majority vote of the voting members present and casting a ballot. The board shall approve the annual budget, shall require an audit of the organization records and funds prior to the January meeting of the membership. The budget and audit to be ratified at the January meeting.

Article VI. Committees:

Section 1. Committees shall consist of a chair and a minimum of two (2) additional members, but may consist of as many members as deemed necessary. Committees in addition to the standing committees may be created at any time necessary and will normally be filled by appointment from the President of the organization.

Section 2. List of Standing Committees

Nominating Committee

Show Committee

Trail Ride Committee

Membership Committee
Finance Committee
High Point Committee
Queen Committee
Youth Activity Committee
Banquet/Annual Meeting Committee
Hoosier Horse Fair Committee

Article V. Meetings:

The organization shall meet a minimum of four (4) times a year. A regular fall meeting shall be the annual membership meeting and awards banquet, at which time the election of officers will be held. The newly elected President shall hold a meeting of the old and new officers and directors prior to January 1 at which time the officers and records of the organization will officially change hands. Special meetings may be called from time to time as provided for in the Constitution and By-Laws thereto. Such meetings may not supersede regular meetings as set forth in these documents unless especially provided for.

Article VI. Quorum

The Executive Committee will require four (4) members present to constitute a quorum of the Executive Board. The Board of Directors will require eleven (11) members present to constitute a quorum of the board. The membership will use those members present to constitute a quorum at any IPtHA membership meeting. At all published IPtHA meetings the requirement for a quorum may be waived by a majority of the voting members present and casting a vote.

Article VII. Order of Business

The order of business at all meetings for the organization shall be as follows:

1. Meeting called to order
2. Roll call
3. Reading of the previous meeting's minutes

4. Treasurer report
5. Committee reports
6. Reading of communications
7. Unfinished or old business
8. New business
9. Program
10. Adjournment

Article VIII. Rules of order:

In the event that any part of this constitution should conflict with the rules and regulations of the Pinto Horse Association of America, Inc., rules and regulations of PtHA shall prevail. All IPtHA meetings will be governed by “ROBERTS RULES OF ORDERS, AS REVISED” in all matters which are not covered by these Constitution and By-Laws, or by the rules and regulations of the Pinto Horse Association of America Inc.

Article IX. Amendment:

An amendment to these by-Laws may be proposed at any regular meeting of the board or membership and shall be approved by the majority of those present and casting a vote. It shall then be voted on again at the following meeting and if passed will become an official part of this document.

Original Documents Attested to: March 15, 1968
Greg Oler President, **Shelby Tolley** Vice President,
Mary Ann Couch Secretary, **Louis Semon** Treasurer.

First Revision: February 15, 1976; **Gerald Milburn**, President.

Second Revision: November 1986; **Deb Kingsly**, President.

Third Revision: June 1, 2005; **Eric Mason**, President.

Fourth Revision: April 25, 2010; **Jim Yagel**, President.